

YONGE + ST. CLAIR

Yonge + St. Clair Business Improvement Area [BIA]

Request for Quotation [RFQ] | Floral Display & Landscaping Services 2026

Issued: October 8th, 2025

Submission Date: Friday, October 31st, 2025 @ 5pm

Contract Commences: Monday, January 5th, 2026

1. Introduction

The Yonge + St. Clair Business Improvement Area (BIA) is committed to fostering a vibrant, welcoming, and visually inspiring neighbourhood. To achieve this, the BIA invests annually in seasonal floral displays and landscaping initiatives that enhance the pedestrian experience, highlight the area's identity, and strengthen its sense of place. The project consists of all labour, equipment, and materials necessary to supply, install, water, and maintain floral displays and landscaping features within the Yonge + St. Clair BIA boundaries. Services will include a spring display, a summer display, and a winter display, as well as ongoing maintenance of planters and tree pits.

The contract will commence **January 5, 2026**, and continue until December 31, 2026, with the potential for renewal based on performance and budget approval. Work will not commence until April and must adhere to this schedule:

- Spring plantings to be installed no later than **April 30, 2026**
- Summer plantings to be installed no later than **June 30, 2026**
- Winter plantings to be installed no later than **November 15, 2026**

2. Scope of Services

i. Seasonal Displays & Installation

- Supply and installation of seasonal floral displays in the following planters (dimensions provided below in **Appendix A**):
 - **31 large** raised planters (fixed) along either side of Yonge Street
 - **4-6 medium** raised planters (moveable) to be installed along Wally Crouter Walkway
 - **2 small** planters integrated into feature benches (fixed) out front of 1 St Clair Ave E
- Each planter to include dark mulch (preferably black) and vibrant flowers that align with some if not all the BIA's brand colours (**yellow, orange, teal, purple**). Planter boxes must be completely filled.
- Installation of seasonal displays three times annually: **Spring, Summer, and Winter**.
- Replacement of plants as needed to ensure planters remain vibrant and healthy.
- Installation of dark mulch (preferably black) in 2 tree pits located out front of 1 St. Clair Avenue E (dimensions provided below in **Appendix A**)

ii. Watering & Maintenance

- Watering services **minimum three (3) times per week**, adjusted seasonally and based on weather conditions.

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- Continuous inspection of planters and tree pits to prune and remove garbage, debris, weeds, or dead plant material.
- Maintenance of mulch for tree pits as well as within all BIA planters.
- Preference will be given to vendors who can include expanded **weeding services** (areas surrounding planters, tree pits, and throughout the rest of the BIA boundary) as part of their offering.

iii. Monitoring & Reporting

- Weekly condition checks of plant health, mulch coverage, and planter cleanliness.
- Immediate notification to the BIA of any issues (e.g., vandalism, damage, dead plants).
- Photo documentation of seasonal displays upon installation.

3. Submission Requirements

Quotations must include the following:

1. A **cover letter** introducing the company, quotation summary, and a clear **description of services** - including frequency of watering and any additional services (e.g., weeding).
2. A breakdown of **proposed fees** by season (Spring, Summer, Winter) and ongoing maintenance.
3. **Examples** of comparable past floral/landscaping projects.
4. A proposed **workback schedule** and staffing plan.
5. At least **three (3) references** of previous clients of similar projects including name, company, telephone, and email address.
6. **Draft planting program** including: potential colour schemes, types of flowers, watering approach

4. Pricing

The BIA anticipates pricing in the range of **\$45,000–\$50,000 annually** (HST included) for all services described above. Preference will be given to vendors who provide comprehensive services (including weeding) within this range. Pricing can be discussed further, however, proposals that fall within this range will receive priority consideration.

5. Submission Instructions

Please submit your detailed quote to our Streetscape + Design Manager, Jason Glionna at: jason@yongestclair.ca. Please also contact this email with any questions.

Submission Deadline: Friday, October 31st, 2025 @ 5pm

Yours truly,

Yonge + St. Clair BIA

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APPENDIX A: Planter Dimensions

1. Large Raised Planters - Fixed (31)



Dimensions - Approximate (Plantable Area)	
Length	74"
Width	42"
Depth	12"

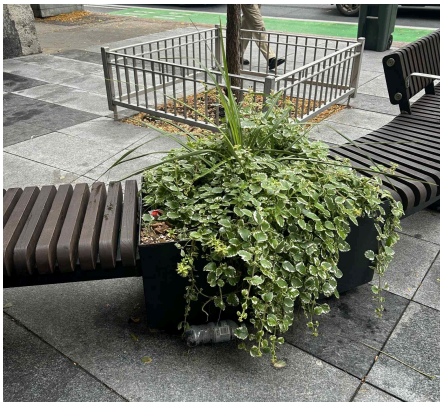
2. Medium Raised Planters - Moveable (4-6)



Dimensions - Approximate (Plantable Area)	
Length	36"
Width	24"
Depth	24"

example of planter (doesn't currently exist)

3. Small Planters Integrated into Feature Benches - Fixed (2)



Dimensions - Approximate (Plantable Area)	
Length	36" / 28"
Width	20"
Depth	12"

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4. Tree Pits - (2)



Dimensions - Approximate (Plantable Area)	
Length	60"
Width	60"
Depth	6"

APPENDIX B: Yonge + St. Clair BIA Boundary

